CVRP Sample Supporting Documents

Contents
How can I avoid common submission mistakes? .................................................................................................................. 2
Signed Application Form .......................................................................................................................................................... 3
California Driver's License ..................................................................................................................................................... 4
Proof of Income (if selected for income verification) ........................................................................................................... 5
  *How do I know if I've been selected for income verification? ....................................................................................... 5
Sample – IRS Form 4506-T .................................................................................................................................................. 6
Sample – Household Summary Form ..................................................................................................................................... 7
Proof of California Business .................................................................................................................................................. 8
Proof of Registration ............................................................................................................................................................. 9
  Sample 1 – Application for Registration of New Vehicle (REG 397) .................................................................................. 10
  Sample 2 – New Vehicle Dealer Notice (Temporary Registration) .................................................................................... 11
  Sample 3 – Permanent Registration (Registration Card) .................................................................................................... 12
  Sample 4 – Permanent Registration (Registration Card) .................................................................................................... 12
  Sample 5 – Permanent Registration (Registration Card) .................................................................................................... 13
  Sample 6 – Permanent Registration (Registration Card) .................................................................................................... 14
  Not Acceptable – Vehicle/Vessel Transfer and Reassignment Form ................................................................................ 15
  Not Acceptable – DMV File Copy ....................................................................................................................................... 16
Complete Vehicle Purchase/Lease Agreement ..................................................................................................................... 17
  *Long Purchase/Lease Agreement? .................................................................................................................................... 17
Tesla: Complete Vehicle Purchase Agreement ................................................................................................................... 18
Acceptable Tesla document combinations: .......................................................................................................................... 18
  Sample 1 – Retail Installment Contract ............................................................................................................................... 19
  Sample 2 – Lease Agreement .................................................................................................................................................. 20
  Sample 3 – Tesla Conditional Sale Contract and Security Agreement ................................................................................ 21
  Sample 4 – Motor Vehicle Purchase Agreement – Final Price Sheet .................................................................................. 22
  Sample 5 – Motor Vehicle Purchase Agreement: Vehicle Configuration ........................................................................ 23
  Sample 6 – Delivery Declaration and Due Bill ..................................................................................................................... 24
  Sample 7 – Tesla Terms & Conditions ................................................................................................................................. 25
  Not Acceptable – Pro-Forma Documents ............................................................................................................................. 26
CVRP Sample Supporting Documents

How can I avoid common submission mistakes?

Submitting incomplete or incorrect supporting documents is the most common reason that CVRP applications are rejected. We are happy to help you resubmit corrected supporting documents, but rejected applications take longer to process, delay approval, and may even result in having your application cancelled. Use this checklist to help avoid the most common mistakes.

Application Form
✓ My application form is signed. I only need to submit the signature page; the first pages are for my records. (More information)

Purchase/Lease Agreement
✓ My purchase/lease agreement copy is complete from top to bottom, with no missing lines, sections, or pages. If I have a long purchase agreement, I’ve taken several scans and overlapped them so that some information is duplicated on each page. (More information)

Proof of Registration
✓ All information is visible on my registration. If I am submitting my temporary registration, I have unfolded it so that my name and address are visible. (More information)

California Driver’s License
✓ My driver’s license is not expired, I can read all information, and I can see my entire driver’s license. (More information)

All my supporting documents are:
✓ Complete – Portions of my document are not cut off or missing.
✓ Legible – I can read all information.
✓ Correct – I’ve viewed examples of correct supporting documents.
CVRP Sample Supporting Documents

Signed Application Form

✓ The scan or photo of your signed application form must be complete and legible.
✓ Make sure the entire page of your application form is visible and that CVRP staff can read all details.

Sample:

The terms and conditions pages are for your records and do not need to be submitted:
California Driver’s License

- The name on your driver’s license must match the name on the application form.
- The address on your driver’s license does not need to match the address on your application form.
- Your driver’s license must be current at the time of application (not expired).
- Please submit a complete, clear, and legible scan/photo of your driver’s license with all details visible.

Samples:

The back of your driver’s license does not need to be submitted:
Proof of Income (if selected for income verification)

Standard Rebate Applicants:

✓ Standard rebate applicants selected* for income verification must submit IRS Form 4506-T, Request for Transcript of Tax Return, as proof of income.

Increased Rebate Applicants:

✓ Increased rebate applicants selected* for income verification must submit:
  o One completed Household Summary Form
  o A completed IRS Form 4506-T for every household member age 18 and older
✓ Additional documentation may be requested to provide complete details on income and household size.

Important:

✓ It is not necessary to submit proof of income unless you have been selected for income verification.
✓ Samples of IRS Form 4506-T and the Household Summary Form are on the following pages.

*How do I know if I’ve been selected for income verification?

Applications are usually selected for income verification when you apply. If you’ve been selected, you will see a place to upload Proof of Income on your My Application page after you complete your online application:

Applications may also be selected for income verification later in our review process. If you are selected at a later time, we will send you an email with directions.
Note: Only some applicants need to submit this form. Please see details on page 5.

CVRP has a prefilled version of this form located at cleanvehiclerebate.org/4506t.

All highlighted portions must be filled out.

Please submit a complete, clear, and legible scan/photo with all details visible.

Form 4506-T

Fill out all applicable sections

These sections are prefilled for your convenience; do not edit

Fill out all applicable sections
CVRP Sample Supporting Documents

Sample – Household Summary Form

- Note: Only some applicants need to submit this form. Please see details on page 5.
- Please fill out all sections.
- Please submit a clear and legible scan/photo with all details visible.

CVRP INCREASED REBATE HOUSEHOLD SUMMARY FORM

Please fill out, sign, date, and return this form to your CVRP rebate processing specialist.

1. Fill out lines A, B and C below regarding your current household size*. Enter "0" if N/A.
   A. Enter the number of household members age 18 or older (include rebate applicant).
   B. Enter the number of household members under 18.
   C. Enter total household size (add lines A and B). *For CVRP, a household includes related persons, including the rebate applicant, who reside together and share expenses.

2. Enter the name and gross annual income for each household member age 18 or older currently living in your household. Note: All household members included in line 1A (above) must be listed with their corresponding gross annual income. If a household member has no income, please list "0" in the ‘Gross Annual Income’ column.

<table>
<thead>
<tr>
<th>Household Member</th>
<th>Household Member Name</th>
<th>Gross Annual Income†</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - Applicant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Enter the Total Gross Annual Household Income:

†Gross annual income includes, but is not limited to the following: Wages, unemployment, workers' compensation, Social Security, Unemployment Compensatory Income, public assistance, veterans' payments, survivor and dependent benefits, military income, interest, dividends, rents, royalties, income from estates, trusts, alimony, child support, assistance from outside the household, and other miscellaneous sources.

3. Fill out, sign, and return a copy of IRS Form 4506-T for each person listed in the table above (this includes dependents).

4. Check the applicant certification fields below. Both fields must be certified and checked to be eligible for a rebate with the Clean Vehicle Rebate Project.

- I am not claimed as a dependent on someone else's tax return.
- I certify under penalty of perjury that the information I am providing about my household size and gross annual household income is accurate.

Applicant Name: __________________ Application Number: __________________

Your application number is in your confirmation email and on your CVRP application form.

Applicant's Full Residential Address: __________________

Applicant Signature: __________________ Date: __________________
CVRP Sample Supporting Documents

Proof of California Business

✓ We can accept a copy of the formation document filed with the California Secretary of State (Articles of Incorporation, Articles of Organization, Statement of Information, etc.), California business license, or California business tax paid certificate as proof of California business.

✓ Please submit a complete, clear and legible scan/photo of your document with all details visible.

Samples:
Proof of Registration

✓ Satisfactory proof of vehicle registration includes temporary or permanent registration.
✓ Your registration must be current at the time of application (not expired).
✓ Please submit a complete, clear and legible scan/photo of your proof of registration with all sections visible.

Please see samples of acceptable registrations on the following pages.

Note: Vehicle/Vessel Transfer Form and DMV File Copy are not an acceptable proof of registration. Samples of unacceptable registrations are on pages 15-16.
APPLICATION FOR REGISTRATION OF NEW VEHICLE
FOR DEPARTMENT USE ONLY
STOCK #: F16155

DATE FIRST SOLD AS A NEW VEHICLE (MM/DD/YYYY): 12/24/2015
DATE FIRST OPERATED (MM/DD/YYYY): 12/24/2015
NAME: STANDARDIZED
MODEL YEAR: 2016
SOLD TYPE: ELECTRIC
MAKE: FIAT

VEHICLE IDENTIFICATION NUMBER (VIN): 3C3CFFAGXGC710242
NRC ENGINE NUMBER OR ADDITIONAL IDENTIFICATION NUMBER:

SOLD TO: PRINT FULL NAME AS IT APPEARS ON THE DRIVER LICENSE OR ID CARD IN THE ORDER SHOWN BELOW

LAST FIRST MIDDLE SURNAME

DRIVER LICENSE OR ID CARD NO.

BUSINESS OR RESIDENCE ADDRESS: 123 Main St, Anytown, CA 90210
APT/STE NO.: CITY: STATE: ZIP CODE:

MAILING ADDRESS—DIFFERENT FROM ABOVE (OR LOCATION IF TRAILER, COACH):
APT/STE NO.: CITY: STATE: ZIP CODE:

LEASER OR LEGAL OWNER—PRINT TRUE FULL NAME (IF NORD IN PRINTING "OWNED INTA:" ELECTRONIC LEASER/HOLDER IN #:

BUSINESS OR RESIDENCE ADDRESS: 123 Main St, Anytown, CA 90210
APT/STE NO.: CITY: STATE: ZIP CODE:

LESSEE ADDRESS—REQUIRED WHEN DIFFERENT FROM REGISTERED OWNER ABOVE:
APT/STE NO.: CITY: STATE: ZIP CODE:

If a passenger vehicle, will it be used for hire or to provide a service of transporting passengers in conjunction with a business?

☐ Yes   ☐ No

APPLICANT'S CERTIFICATION: I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

DATE OF PURCHASE/ADQUISITION: 12/24/2015

CERTIFICATE OF COST—The dealer signing the certification certifies under penalty of perjury under the laws of the State of California that the cost of the vehicle entered in the Certificate of Cost includes the cost of any equipment that is permanently attached to the vehicle, plus any test-in allowances (exclude state or local taxes, insurance and finance charges).

DATE PURCHASE/ADQUISITION: 12/24/2015

ODOOMETER DISCLOSURE STATEMENT

Federals and states now requires that you state the mileage upon transfer of ownership. Failure to do so or making a false statement may result in fines and/or imprisonment.

The odometer reading is ______ miles, to the best of my knowledge is the ACTUAL mileage unless one of the following statements is checked.

☐ LESS THAN 10000
☐ 10000 TO 19999
☐ 20000 TO 29999
☐ 30000 OR MORE

NEW VEHICLE DEALER NOTICE

DATE FIRST SOLD AS A NEW VEHICLE (MM/DD/YYYY): 12/24/2015
SOLD TO: PRINT TRUE FULL NAME:

NOTE: UPON TRANSFER OR SALE, DEALER MUST ENTER ODOMETER READING HERE:

IMPORTANT: ENTER BOTH DEALERS AND SALESPEOPLE'S NUMBERS. This is a notice of purchase of vehicle. Do not use as an application for registration at Dmv.
This registration is usually found in your windshield. Please be sure to unfold the registration so we can see all parts in your scan.
CVRP Sample Supporting Documents

Sample 3 – Permanent Registration (Registration Card)

Sample 4 – Permanent Registration (Registration Card)
THIS VALIDATED REGISTRATION CARD OR A FACSIMILE COPY IS TO BE KEPT WITH THE
VEHICLE FOR WHICH IT IS ISSUED. THIS REQUIREMENT DOES NOT APPLY WHEN THE
VEHICLE IS LEFT UNATTENDED. IT NEED NOT BE DISPLAYED. PRESENT IT TO ANY PEACE
OFFICER UPON DEMAND. IF YOU DO NOT RECEIVE A RENEWAL NOTICE, USE THIS FORM
TO PAY YOUR RENEWAL FEES OR NOTIFY THE DEPARTMENT OF MOTOR VEHICLES OF THE
PLANNED NON-OPERATIONAL STATUS (FNO) OF A SPOTTED VEHICLE. RENEWAL FEES MUST
BE PAID ON OR BEFORE THE REGISTRATION EXPIRATION DATE OR PENALTIES WILL BE
DUE PURSUANT TO CALIFORNIA VEHICLE CODE SECTIONS 9552 - 9554.

EVIDENCE OF LIABILITY INSURANCE FROM YOUR INSURANCE COMPANY MUST BE PROVIDED
TO THE DEPARTMENT WITH THE PAYMENT OF RENEWAL FEES. EVIDENCE OF LIABILITY
INSURANCE IS NOT REQUIRED WITH REGISTRATION RENEWAL OF OFF-HIGHWAY VEHICLES,
TRAILERS, VESSELS, OR IF YOU FILE A FNO ON THE VEHICLE.

WHEN WRITING TO DMV, ALWAYS GIVE YOUR FULL NAME, PRESENT ADDRESS, AND THE
VEHICLE MAKE, LICENSE, AND IDENTIFICATION NUMBERS.

*************** DO NOT DETACH - REGISTERED OWNER INFORMATION ***************

REGISTRATION CARD VALID FROM: 12/30/2015 TO: 01/02/2017

MAKE   YEAR MODEL   YEAR OF ISSUE   VLF CLASS   YEAR   TYPE VEH   TYPE LIC   LICENSOR NUMBER
TSWTR   2015       2015           YB          2016   140    11

BODY TYPE MODEL   MANUFACTURER   FPGA Lic NO
4D             E       XM

VEHICLE ID NUMBER

TYPE VEHICLE USE   DATE ISSUED   CC/ALCO   PT PER RECVD   PIC
AUTOMOBILE         01/18/16       30     01/18/16       4

STICKER ADDRESS

REGISTERED OWNER

AMOUNT PAID

$  652.00

AMOUNT DUE

$  652.00

PAYMENT DATE

01/18/16

CASH

652.00

CHECK

652.00

CRDT

01/18/16

181

LIENBOROUGH

TESLA LEASE TRUST
1116 SW MORRISON ST
STE 700
PORTLAND
OR 97205

A00 VEG AC 0065200 0125 CS A00 011816 11
CVRP Sample Supporting Documents

Sample 6 – Permanent Registration (Registration Card)

1. You should already have a current year sticker on your vehicle. However, if you have not received your sticker within 30 days of paying your renewal fees, please contact DMV at 1-800-777-0133.

IMPORTANT: California law requires that every driver or owner of a vehicle shall maintain liability insurance or another form of financial responsibility at all times. Written evidence of liability insurance must be carried in each vehicle and presented upon request to a peace officer or if you are involved in an automobile accident.

2. If you do not receive a renewal notice, contact DMV. You must do this on or before the vehicle expiration date or penalties will be due in accordance with Vehicle Code Sections 9552-9554. If you are cited for not registering your vehicle, the court may impose a fine.

3. When writing to DMV, always give your full name, present address, vehicle make, license plate and vehicle identification numbers.

4. Immediately notify DMV by mail or in person on the proper forms when:
   - You change your address.
   - You sell your vehicle.
   - You are involved in an accident (whether or not it was your fault) when the damage is over $750, any bodily injury or death.

For more information, visit our website at www.dmv.ca.gov or call 1-800-777-0133.
CVRP Sample Supporting Documents

Not Acceptable – Vehicle/Vessel Transfer and Reassignment Form
CVRP Sample Supporting Documents

Not Acceptable – DMV File Copy
CVRP Sample Supporting Documents

Complete Vehicle Purchase/Lease Agreement

- Please submit a complete, clear and legible scan/photo with all details visible.
- The copy of your purchase/lease agreement must be a final copy (executed and signed). Review or pro-forma copies are not accepted.
- Purchase/lease agreements look different depending on the dealership and the automaker.
- The paper size of your purchase/lease agreement may be longer than a normal sheet of paper. Please scan your purchase/lease agreement so that no sections are cut off.*
- Please include all pages of your purchase/lease agreement.

*Long Purchase/Lease Agreement?

If you have a long purchase/lease agreement, you will need to take several scans and combine the separate scans into one file.

We recommend overlapping your scans so that some information is duplicated on each page:
CVRP Sample Supporting Documents

**Tesla: Complete Vehicle Purchase Agreement**

**Important:**

- ✓ There are several different combinations of documents that are acceptable as a complete purchase agreement for Tesla. Please see combinations below and samples on pages 19-25.
- ✓ Documents must be final copies (executed and signed). **Review or “pro-forma” copies are not accepted** (samples of pro-forma documents are on page 26).
- ✓ Samples 1-3 and 6-7 must be signed and dated.
- ✓ Please submit a complete, clear and legible scan/photo with all details visible and include all pages.

**Acceptable Tesla document combinations:**

- ✓ **Option 1:** One document from Column A
  - or
- ✓ **Option 2:** All documents from Column B (electronically signed/time stamped)
  - or
- ✓ **Option 3:** All documents from Column B (not signed; not time stamped) AND one signed document from Column C

<table>
<thead>
<tr>
<th>Column A</th>
<th>Column B</th>
<th>Column C</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sample 1 Retail Installment Contract</td>
<td>Sample 4 Motor Vehicle Purchase Agreement: Final Price Sheet</td>
<td>Sample 6 Delivery Declaration and Due Bill</td>
</tr>
<tr>
<td>Sample 2 Tesla Lease Agreement</td>
<td>OR</td>
<td>Sample 7 Motor Vehicle Purchase Agreement: Terms &amp; Conditions</td>
</tr>
<tr>
<td>Sample 3 Tesla Conditional Sale Contract and Security Agreement</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Proof of Order Date:
Proof of Order Date may be required in some circumstances.*
CVRP Sample Supporting Documents

Sample 1 – Retail Installment Contract

Note: This is a sample of a first page only; your agreement will be multiple pages. Please submit all pages.
## Sample 2 – Lease Agreement

### Note:
This is a sample of a first page only; your agreement will be multiple pages. Please submit all pages.

### Note:
The agreement may be 3 or 5 pages.

---

**Tesla Lease Agreement**

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leased Vehicle</td>
<td>2018 Tesla Model X</td>
</tr>
<tr>
<td>Make</td>
<td>2014 BMW 7 Series</td>
</tr>
<tr>
<td>Vehicle Identification Number</td>
<td>123456</td>
</tr>
<tr>
<td>Odometer</td>
<td>000000</td>
</tr>
</tbody>
</table>

There is no cooling off period. California law does not provide for a “cooling off” or other cancellation period for vehicle leases. Therefore, you cannot cancel this lease simply because you change your mind, decide the vehicle costs too much, or wish you had acquired a different vehicle. You may cancel this lease only with the agreement of the lessor or for legal cause, such as fraud.

### Amount Due at Lease Signing or Delivery

- **First monthly payment:** $10,000 due on 06/01/2021, followed by payments of $1,000 due on the 1st of each month. The total of your monthly payments is $12,000.

### Itemization of Amount Due at Lease Signing or Delivery

1. **Gross Capitalized Cost:** $50,000
2. **Capitalized Cost Reduction:** $10,000
3. **Adjusted Capitalized Cost:** $40,000
4. **Residual Value:** $30,000
5. **Depreciation and Any Amortized Amounts:** $10,000
6. **Sales tax on capitalized cost reduction:** $1,000
7. **Sales tax on capitalized cost:** $5,000
8. **Sales tax on gross capitalized cost:** $2,000
9. **Sales tax on sales tax:** $1,000
10. **Sales tax on residual value:** $1,000
11. **Sales tax on depreciation:** $1,000
12. **Sales tax on any amortized amounts:** $1,000

### Total Monthly Payment

- **Total Monthly Payment:** $1,500

### Early Termination

- **Early Termination:** You may have to pay a substantial charge of $5,000.

### Excessive Wear and Use

- **Excessive Wear and Use:** You may be charged for excessive wear over the scheduled lease term of 30,000 miles, at the rate of $0.50 per mile over 30,000 miles.

### Purchase Option

- **Purchase Option at End of Lease Term:** You will have an option to purchase the vehicle at the scheduled end of the lease for any official fees and taxes.

### Other Important Terms

- **Tolling Any Lease Documents:** See your lease documents for additional information on early termination, purchase options, and maintenance responsibilities, warranties, late and default charges, and insurance.
Sample 3 – Tesla Conditional Sale Contract and Security Agreement

Note: This is a sample of a first page only; your agreement will be multiple pages. Please submit all pages.
## Motor Vehicle Purchase Agreement
### Final Price Sheet

**DATE OF AGREEMENT:** December 17, 2015  
**BUYER’S AND CO-BUYER’S NAME AND ADDRESS:**  
**SELLER’S NAME AND ADDRESS:** Tesla Motors, Inc.  
3500 Deer Creek Road  
Palo Alto, CA  94304  
**VEHICLE TO BE DELIVERED ON OR ABOUT:** 12/30/2016  

### DESCRIPTION OF PROPERTY

<table>
<thead>
<tr>
<th>New/Used</th>
<th>Year</th>
<th>Make</th>
<th>Model</th>
<th>Style</th>
<th>Vehicle Identification Number</th>
<th>ODO Mileage</th>
</tr>
</thead>
<tbody>
<tr>
<td>New</td>
<td>2015</td>
<td>TESLA</td>
<td>Model S 90D</td>
<td>4-DR</td>
<td></td>
<td>000050</td>
</tr>
</tbody>
</table>

### PURCHASE PRICE

1. **Total Cash Price**  
   A. Cash price of motor vehicle, options, accessories and fees.  
      (See attached Vehicle Configuration for itemization.)  
   B. Other  
   C. Other Referral Credit  
   D. Subtotal of Taxable Items (A through C)  
   E. Sales Tax  
   **Total Cash Price (D through E)** $__________ (A)  

2. **Amounts Paid to Government Agencies**  
   A. Vehicle License Fees  
   B. Registration/Transfer/Titling Fees  
   C. Tire Fee  
   D. Other  
   E. Other  
   **Total Government Fees (A through E)** $__________ (B)  

3. **Subtotal (1 through 2)** $__________ (C)  

4. **Total Credits**  
   A. Order Payment  
   B. Value of Tesla Trade-In Vehicle (see Trade-in Annex)  
   C. Other  
   D. Order Modification Fee Credit  
   **Total Credits (A through D)** $__________ (D)  

5. **Amount Due from Buyer (3 through 4)** $__________ (E)

* Seller may retain or receive part of the amounts paid to others.

Auto Broker Fee: This transaction is not subject to a fee received by an auto broker from Seller unless this box is checked:  
☐ If checked, name of auto broker receiving fee: n/a
Sample 5 – Motor Vehicle Purchase Agreement: Vehicle Configuration

Motor Vehicle Purchase Agreement
Vehicle Configuration

Customer: [Name]

VIN: [VIN Number]

Reservation: [Reservation Details]

Order Payment: [Payment Details]

Accepted by Customer on: 11/27/2015 6:13:41 PM

Price indicated does not include taxes and governmental fees, which will be calculated as your delivery date nears. You will be responsible for these additional taxes and fees.

Subtotal

<table>
<thead>
<tr>
<th>Description</th>
<th>Total in USD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Model S90D</td>
<td></td>
</tr>
<tr>
<td>Dual Motor All Wheel Drive</td>
<td></td>
</tr>
<tr>
<td>Range Upgrade</td>
<td></td>
</tr>
<tr>
<td>Midnight Silver Metallic Paint</td>
<td></td>
</tr>
<tr>
<td>All Glass Panoramic Roof</td>
<td></td>
</tr>
<tr>
<td>19&quot; Silver Cyclone Wheels</td>
<td></td>
</tr>
<tr>
<td>Tan Next Generation Seats</td>
<td></td>
</tr>
<tr>
<td>Obihe Wood Matte décor</td>
<td></td>
</tr>
<tr>
<td>Black Alcantara Headliner</td>
<td></td>
</tr>
<tr>
<td>Supercharger Enabled</td>
<td></td>
</tr>
<tr>
<td>Autopilot</td>
<td></td>
</tr>
<tr>
<td>Smart Air Suspension</td>
<td></td>
</tr>
<tr>
<td>Premium Interior Package</td>
<td></td>
</tr>
<tr>
<td>Subzero Weather Package</td>
<td></td>
</tr>
</tbody>
</table>

| Destination and Doc Fee                          |              |
| Order Modification Fee                           |              |
| Total                                            |              |

VIN Required

Timestamp (date) as electronic signature required in “Accepted by Customer on” field
Sample 6 – Delivery Declaration and Due Bill

**Delivery Declaration and Due Bill**

**VEHICLE DESCRIPTION**

<table>
<thead>
<tr>
<th>Year/Model</th>
<th>Buyer Name/s</th>
<th>VIN</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014 / Model S</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

BY SIGNING BELOW, YOU AGREE THAT YOU HAVE TAKEN DELIVERY OF YOUR MODEL S ON OR BEFORE ____ AND THAT YOU AGREE WITH YOUR FINAL MOTOR VEHICLE PURCHASE AGREEMENT, WHICH HAS BEEN UPLOADED TO AND IS AVAILABLE IN YOUR MY TESLA ACCOUNT.

OUTSTANDING WORK TO BE COMPLETED SUBSEQUENT TO DELIVERY OF THE VEHICLE

1. N/A
2. N/A
3. N/A
4. N/A
5. N/A
6. N/A
7. Nothing else

Note: the above promised work is the only work to be performed free of charge. Any additional work will be charged for in accordance with the type of warranty issued at time of sale, and will be cash on delivery. No loan cars are available. If required, all necessary work must be done in our shop or by an authorized Tesla service representative, and Buyer must make an advance appointment with the service department before the above work can be performed.

**Name of Buyer or Buyer’s Agent taking Delivery (please print):**

Signed: ___________________________

On behalf of: ______________________ [Buyer Name/s]

Date: 12-22-2014

Delivery Experience Specialist Signature
Sample 7 – Tesla Terms & Conditions

Manufacturing Process:

1. Week 2: We will submit your order to the Tesla Factory for production one week after the Order Date. During this one week period, you may cancel your order or make any changes to your Tesla Configuration without incurring any costs.

2. Week 3 and Delivery: When we submit your order for production, your Order Payment becomes earned and non-refundable. Because production of your vehicle is usually ongoing, changes to your Tesla Configuration during this time will be difficult, if not impossible, for us to accommodate. If you want to make changes to your Tesla Configuration, we will do our best to accommodate your request. If we accept your request, you will be assessed a non-refundable $1,500 change fee and potential price increase for any price adjustments made since your original order date. Any changes made to your Tesla Configuration, including changes to the purchase price, will be reflected in a subsequent vehicle Configuration that will reflect this part of the Agreement.

Cancellation/Defaults: Because your vehicle is custom ordered, we limit significant costs in starting production of your vehicle. We also incur significant costs in preparing and assembling your vehicle. If you cancel your order before the commencement of your vehicle configuration, we will have the right to resell your Configuration and that price difference will be credited towards the purchase price of your vehicle. You acknowledge that the Order Payment is a fair and reasonable estimate of the actual damages that we may have incurred as a result of your decision to cancel. We will credit your Order Payment toward the final purchase price of the vehicle. You acknowledge that the Order Payment and this Agreement are non-refundable in the event of or pending any conditional sale contracts.

Warranty Details: The warranty for your vehicle includes parts and labor for a limited period of time. The warranty covers materials and workmanship for the vehicle and its components. You acknowledge that the warranty is only applicable to the vehicle and its components as purchased and that any additional warranties or guarantees are not included.

Delivery: We will provide you with a delivery date. This date is based on our current production schedule and may be adjusted due to unforeseen circumstances. If the delivery date cannot be met, we will notify you in advance. If you do not receive your vehicle by the delivery date, we will provide you with a new delivery date.

V19-1203 PAGE 25
CVRP Sample Supporting Documents

Not Acceptable – Pro-Forma Documents