**Contents**

- How can I avoid common submission mistakes? .......................................................................................... 2
- Signed Application Form ............................................................................................................................... 3
- California Driver’s License.......................................................................................................................... 4
- Proof of Income (if selected for income verification) ................................................................................... 5
  - *How do I know if I’ve been selected for income verification? ................................................................. 5
- Sample – IRS Form 4506-C ........................................................................................................................ 6
- Sample – Household Summary Form ........................................................................................................ 7
- Proof of California Business .......................................................................................................................... 8
- Proof of Registration ................................................................................................................................... 9
- Sample 1 – Application for Registration of New Vehicle (REG 397) .......................................................... 10
- Sample 2 – New Vehicle Dealer Notice (Temporary Registration) ............................................................. 11
- Sample 3 – Permanent Registration (Registration Card) .......................................................................... 12
- Sample 4 – Permanent Registration (Registration Card) .......................................................................... 12
- Sample 5 – Permanent Registration (Registration Card) .......................................................................... 13
- Sample 6 – Permanent Registration (Registration Card) .......................................................................... 14
- Not Acceptable – Vehicle/Vessel Transfer and Reassignment Form .......................................................... 15
- Not Acceptable – DMV File Copy ............................................................................................................. 16
- Complete Vehicle Purchase/Lease Agreement ............................................................................................ 17
  - *Long Purchase/Lease Agreement? ........................................................................................................... 17
- Tesla: Complete Vehicle Purchase Agreement .......................................................................................... 18
  - Acceptable Tesla document combinations: ............................................................................................. 18
  - Sample 1 – Retail Installment Contract .................................................................................................. 19
  - Sample 2 – Lease Agreement .................................................................................................................. 20
  - Sample 4 – Motor Vehicle Purchase Agreement – Final Price Sheet ...................................................... 21
  - Sample 5 – Motor Vehicle Purchase Agreement: Vehicle Configuration ............................................. 22
  - Sample 6 – Delivery Declaration and Due Bill ...................................................................................... 23
  - Sample 7 – Tesla Terms & Conditions ................................................................................................. 24
CVRP Sample Supporting Documents

How can I avoid common submission mistakes?

Submitting incomplete or incorrect supporting documents is the most common reason that CVRP applications are rejected. We are happy to help you resubmit corrected supporting documents, but rejected applications take longer to process, delay approval, and may even result in having your application cancelled. Use this checklist to help avoid the most common mistakes.

Application Form

✓ My application form is signed. I only need to submit the signature page; the first pages are for my records. (More information)

Purchase/Lease Agreement

✓ My purchase/lease agreement copy is complete from top to bottom, with no missing lines, sections, or pages. If I have a long purchase agreement, I’ve taken several scans and overlapped them so that some information is duplicated on each page. (More information)

Proof of Registration

✓ All information is visible on my registration. If I am submitting my temporary registration, I have unfolded it so that my name and address are visible. (More information)

California Driver’s License

✓ My driver’s license is not expired, I can read all information, and I can see my entire driver’s license. (More information)

All my supporting documents are:

✓ Complete – Portions of my document are not cut off or missing.

✓ Legible – I can read all information.

✓ Correct – I’ve viewed examples of correct supporting documents.
Signed Application Form

- The scan or photo of your signed application form must be complete and legible.
- Make sure the entire page of your application form is visible and that CVRP staff can read all details.

Sample:

[Image of a sample CVRP application form]

The terms and conditions pages (1-7) are for your records and do not need to be submitted.
CVRP Sample Supporting Documents

California Driver’s License

✓ The name on your driver’s license must match the name on the application form.
✓ The address on your driver’s license does not need to match the address on your application form.
✓ Your driver’s license must be current at the time of application (not expired).
✓ Please submit a complete, clear, and legible scan/photo of your driver’s license with all details visible.

Samples:

The back of your driver’s license does not need to be submitted:
CVRP Sample Supporting Documents

Proof of Income (if selected for income verification)

Standard Rebate Applicants:

✓ Standard rebate applicants selected* for income verification must submit IRS Form 4506-C, Request for Transcript of Tax Return, as proof of income.

Increased Rebate Applicants:

✓ Increased rebate applicants selected* for income verification must submit:
  o One completed Household Summary Form
  o A completed IRS Form 4506-C for every household member age 18 and older

✓ Additional documentation may be requested to provide complete details on income and household size.

Important:

✓ It is not necessary to submit proof of income unless you have been selected for income verification.
✓ Samples of IRS Form 4506-C and the Household Summary Form are on the following pages.

*How do I know if I’ve been selected for income verification?

Applications are usually selected for income verification when you apply. If you’ve been selected, you will see a place to upload Proof of Income on your My Application page after you complete your online application:

Applications may also be selected for income verification later in our review process. If you are selected at a later time, we will send you an email with directions.
CVRP Sample Supporting Documents

Sample – IRS Form 4506-C

- Note: Only some applicants need to submit this form. Please see details on page 5.
- CVRP has the prefilled version of this form located at cleanvehiclerebate.org/4506c.
- All highlighted portions must be filled out.
- Please submit a complete, clear, and legible scan/photo with all details visible.

---

**Form 4506-C**

<table>
<thead>
<tr>
<th>Section</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>1a. Name shown on tax return (if a joint return, enter the name shown on tax return)</td>
<td>First name, middle initial, last name</td>
</tr>
<tr>
<td>1b. Social security number on tax return or individual taxpayer identification number</td>
<td>Social security number or individual taxpayer identification number</td>
</tr>
<tr>
<td>2a. If a joint return, enter spouse’s name shown on tax return</td>
<td>Spouse’s name</td>
</tr>
<tr>
<td>2b. Second social security number or individual taxpayer identification number if joint tax return</td>
<td>Second social security number or individual taxpayer identification number</td>
</tr>
<tr>
<td>3. Current name, address, city, state, and ZIP code</td>
<td>Current name and address</td>
</tr>
<tr>
<td>4. Previous address shown on the last return filed if different from line 3</td>
<td>Previous address</td>
</tr>
<tr>
<td>5a. IRS Transmitter number or identifier</td>
<td>Transmitter number or identifier</td>
</tr>
<tr>
<td>5b. Customer file number</td>
<td>Customer file number</td>
</tr>
<tr>
<td>6. Return Transcript, which includes most of the information of a tax return as filed with the IRS</td>
<td>Return Transcript</td>
</tr>
<tr>
<td>7. Form W-2, Form 1099, or Form 1099-MISC, if applicable</td>
<td>Form W-2 or Form 1099-MISC</td>
</tr>
<tr>
<td>8. Year or period requested</td>
<td>Year or period requested</td>
</tr>
</tbody>
</table>

These sections are prefilled for your convenience, **DO NOT edit**

---

**Signature**

Signature of taxpayer (if a joint return, at least one spouse must sign, if signed by a corporate officer, 1 percent or more shareholder, nonprofit, managing member, guardian, tax matters partners, executor, receiver, administrative trustee, or party other than the taxpayer, I certify that I have the authority to execute Form 4506-C on behalf of the taxpayer. Note: This form must be received by IRS within 120 days of the signature date.)

**Print/Type name**

Date

Phone number of taxpayer on line 1a or 2a

---

**Sign Here**

Print/Type name

Date

Title (if line 1a above is a corporation, partnership, estate, or trust)

Spouse’s signature

Date

---

**Fill out all applicable sections**

---

---
CVRP Sample Supporting Documents

Sample – Household Summary Form

- Note: Only some applicants need to submit this form. Please see details on page 5.
- Please fill out all sections.
- Please submit a clear and legible scan/photo with all details visible.

**CVRP INCREASED REBATE HOUSEHOLD SUMMARY FORM**

Please fill out, sign, date, and return this form to your CVRP rebate processing specialist.

1. Fill out lines A, B and C below regarding your current household size. Enter “0” if N/A.
   - A. Enter the number of household members age 18 or older (include rebate applicant)
   - B. Enter the number of household members age 17 or younger
   - C. Enter total household members (includes all the above listed persons, including the rebate applicant, who reside in your household)

2. Enter the name and gross annual income of each household member age 18 or older currently living in your household. Note: All household members included in line 1A (above) must be listed with their corresponding gross annual income. If a household member has no income, please list “$0” in the ‘Gross Annual Income’ column.

<table>
<thead>
<tr>
<th>Household Member</th>
<th>Household Member Name</th>
<th>Gross Annual Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - Applicant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Enter the Total Gross Annual Household Income:

- Gross annual income includes, but is not limited to the following: Wages, unemployment, workers’ compensation, Social Security, Supplemental Security Income, public assistance, veterans’ payments, survivor benefits, pension or retirement income, interest, dividends, rents, royalties, income from estates, trusts, educational assistance, alimony, child support, assistance from outside the household, and other miscellaneous sources.

3. Fill out, sign, and return a copy of IRS Form 4606-C for each person listed in the table above (this includes dependents).

4. Check mark the applicant must be certified and checked to be eligible for a rebate to the project.
   - I am not claimed as a dependent on someone else’s tax return.
   - I certify under penalty of perjury that the information I am providing about my household size and gross annual household income is accurate.

**Fill out all fields in each section**

**Fill out all fields**

**Applicant Name:** __________________________  **Application Number:** ______________________

**Your application number is in your confirmation email and on your CVRP application form.**

**Applicant’s Full Residential Address:**

Applicant Signature: __________________________ Date: __________________________

Page 1 of 1
CVRP Sample Supporting Documents

Proof of California Business

✓ We can accept a copy of the formation document filed with the California Secretary of State (Articles of Incorporation, Articles of Organization, Statement of Information, etc.), California business license, or California business tax paid certificate as proof of California business.

✓ Please submit a complete, clear and legible scan/photo of your document with all details visible.

Samples:
Proof of Registration

- Satisfactory proof of vehicle registration includes temporary or permanent registration.
- Your registration must be current at the time of application (not expired).
- Please submit a complete, clear and legible scan/photo of your proof of registration with all sections visible.

Please see samples of acceptable registrations on the following pages.

Note: Vehicle/Vessel Transfer Form and DMV File Copy are not an acceptable proof of registration. Samples of unacceptable registrations are on pages 15-16.
## Sample 1 – Application for Registration of New Vehicle (REG 397)

### APPLICATION FOR REGISTRATION OF NEW VEHICLE

<table>
<thead>
<tr>
<th>Field</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of Manufacture</td>
<td>03/13/2019</td>
</tr>
<tr>
<td>Make</td>
<td>Tesla</td>
</tr>
<tr>
<td>Model</td>
<td>2018 3</td>
</tr>
<tr>
<td>Body Type</td>
<td>4D</td>
</tr>
<tr>
<td>Engine Type</td>
<td>Electric</td>
</tr>
<tr>
<td>Number of Axles</td>
<td>2</td>
</tr>
<tr>
<td>Unladen Weight</td>
<td></td>
</tr>
<tr>
<td>Vehicle Identification Number</td>
<td></td>
</tr>
<tr>
<td>M/C VIN Number of Additional Identification Number</td>
<td></td>
</tr>
<tr>
<td>On-Highway</td>
<td></td>
</tr>
<tr>
<td>Off-Highway</td>
<td></td>
</tr>
<tr>
<td>Equipment Number</td>
<td></td>
</tr>
<tr>
<td>Driver Licensed To</td>
<td></td>
</tr>
<tr>
<td>CITY</td>
<td>REDWOOD CITY</td>
</tr>
<tr>
<td>STATE</td>
<td>CA</td>
</tr>
<tr>
<td>ZIP CODE</td>
<td></td>
</tr>
<tr>
<td>ADDRESS</td>
<td></td>
</tr>
<tr>
<td>CITY</td>
<td>SACRAMENTO</td>
</tr>
<tr>
<td>STATE</td>
<td>CA</td>
</tr>
<tr>
<td>ZIP CODE</td>
<td>95829</td>
</tr>
<tr>
<td>APPLICANT’S CERTIFICATION</td>
<td></td>
</tr>
<tr>
<td>DATE</td>
<td>03/13/2019</td>
</tr>
<tr>
<td>CERTIFICATE OF COST</td>
<td></td>
</tr>
<tr>
<td>Cost of vehicle purchased as:</td>
<td></td>
</tr>
<tr>
<td>A — Cost of vehicle purchased as:</td>
<td></td>
</tr>
<tr>
<td>B — Cost of trailer coach including all permanently attached items</td>
<td>$60,150.00</td>
</tr>
<tr>
<td>ODOMETER DISCLOSURE STATEMENT</td>
<td></td>
</tr>
<tr>
<td>WARNING</td>
<td></td>
</tr>
<tr>
<td>NEW VEHICLE DEALER NOTICE TEMPORARY IDENTIFICATION</td>
<td></td>
</tr>
<tr>
<td>DEALER’S NAME</td>
<td></td>
</tr>
<tr>
<td>DEALER’S PHONE NUMBER</td>
<td></td>
</tr>
<tr>
<td>DEALER’S ADDRESS</td>
<td></td>
</tr>
</tbody>
</table>

---

### DMV copy

<table>
<thead>
<tr>
<th>Field</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>03/13/2019</td>
</tr>
<tr>
<td>DEALER’S NUMBER</td>
<td>68106</td>
</tr>
<tr>
<td>DEALER’S NAME</td>
<td></td>
</tr>
<tr>
<td>DEALER’S ADDRESS</td>
<td></td>
</tr>
<tr>
<td>DEALER’S PHONE NUMBER</td>
<td></td>
</tr>
<tr>
<td>DEALER’S EMAIL ADDRESS</td>
<td></td>
</tr>
</tbody>
</table>

---

### NEW VEHICLE DEALER NOTICE TEMPORARY IDENTIFICATION

- [ ] Upon transfer or sale, dealer must enter odometer reading here:
CVRP Sample Supporting Documents

Sample 2 – New Vehicle Dealer Notice (Temporary Registration)

This registration is usually found in your windshield. Please be sure to unfold the registration so we can see all parts in your scan.
CVRP Sample Supporting Documents

Sample 3 – Permanent Registration (Registration Card)

Sample 4 – Permanent Registration (Registration Card)
## Sample 5 – Permanent Registration (Registration Card)

**REGISTRATION CARD VALID FROM: 02/29/2020 TO: 03/02/2021**

<table>
<thead>
<tr>
<th>MAKE</th>
<th>YEAR MODEL</th>
<th>YEAR INSURED</th>
<th>VEHICLE TYPE</th>
<th>TYPE VEHICLE USE</th>
<th>LICENSE NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>KIA</td>
<td>2019</td>
<td>2020</td>
<td>E</td>
<td>AUTO</td>
<td>14011</td>
</tr>
</tbody>
</table>

**REGISTRATION OWNER**

- EL SOBRANTE
- CA
- 94803

- REDWOOD CU
- PO BX 6104

**RM96.00 CASH: 496.00 CHECK: 496.00 CREDIT: 895**
CVRP Sample Supporting Documents

Sample 6 – Permanent Registration (Registration Card)

AUTOMOBILE REGISTRATION CARD
VALID FROM
06/02/2015 TO 06/02/2016

LICENSE NUMBER

YEAR MODEL  MAKE
2014  BMW

Vehicle Identification Number
Body Type  Type Veh  Type Lic
4H  12  11
MP  Aedes  UNLACEN/GIDW  WC

Year First Sold  VLF Class
2014  FB
Date Issued  Year
10/10/2015
County Code  Fees Paid
30  NO FEE

MO  Clearance #  PC
WX  A47151002  Z1000852000000  M

1. You should already have a current year sticker on your vehicle. However, if you have not received your sticker within 30 days of paying your renewal fees, please contact DMV at 1-800-777-0133.

IMPORTANT: This card or facsimile copy shall be kept in the vehicle for which it is issued. This requirement does not apply when the vehicle is left unattended. It need not be displayed, however, it must be presented to any peace officer upon demand.

2. If you do not receive a renewal notice, contact DMV. You must do this on or before the vehicle expiration date or penalties will be due in accordance with Vehicle Code Sections 9552-9554. If you are cited for not registering your vehicle, the court may impose a fine.

3. When writing to DMV, always give your full name, present address, vehicle make, license plate and vehicle identification numbers.

4. Immediately notify DMV by mail or in person on the proper forms when:
   You change your address.
   You sell your vehicle.
   You are involved in an accident (whether or not it was your fault) when the damage is over $750, any bodily injury or death.

For more information, visit our website at www.dmv.ca.gov or call 1-800-777-0133.
CVRP Sample Supporting Documents

Not Acceptable – Vehicle/Vessel Transfer and Reassignment Form

[Image of a vehicle/vessel transfer and reassignment form with a red X indicating it is not acceptable]
**CVRP Sample Supporting Documents**

**Not Acceptable – DMV File Copy**

<table>
<thead>
<tr>
<th>make</th>
<th>yr model</th>
<th>yr 1st sold</th>
<th>vlp class</th>
<th>type veh</th>
<th>exp dt</th>
<th>type vehicle use</th>
<th>date issued</th>
<th>T/F</th>
<th>record code</th>
<th>amount paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOYT</td>
<td>2020</td>
<td>2020</td>
<td>JF</td>
<td>110</td>
<td>05/12/2021</td>
<td>AUTOMOBILE</td>
<td>05/13/2021</td>
<td>4</td>
<td></td>
<td>434.00</td>
</tr>
</tbody>
</table>

**Registered Owner**
- ROWLAND Hghts, CA 91748
- LIENHOLDER: TOYOTA MTR CRDTS CORP
- PO BX 105386

**ATLANTA, GA 30348**

**ODOM RDG/CODE:**
- A00 051320
- VD5 J1 0015 0043400 CS

**Amounts Received:**
- CASH: 060 6.00
- CHK: 434.00 061 8.00
- CRDT: 085 6.00
- 086 1.00
- 59.00 100 3.00
- 27.00 154 2.00
- 206.00 316 107.00
- 1.00 464 1.00
- 1.00 6.00
CVRP Sample Supporting Documents

Complete Vehicle Purchase/Lease Agreement

- Please submit a complete, clear and legible scan/photo with all details visible.
- The copy of your purchase/lease agreement must be a final copy (executed and signed). Review or pro-forma copies are not accepted.
- Purchase/lease agreements look different depending on the dealership and the automaker.
- The paper size of your purchase/lease agreement may be longer than a normal sheet of paper.
- Please scan your purchase/lease agreement so that no sections are cut off.*
- Please include all pages of your purchase/lease agreement.

*Long Purchase/Lease Agreement?

If you have a long purchase/lease agreement, you will need to take several scans and combine the separate scans into one file.

We recommend overlapping your scans so that some information is duplicated on each page:
CVRP Sample Supporting Documents

Tesla: Complete Vehicle Purchase Agreement

Important:

For Tesla vehicles and other vehicles ordered without a standard lease/purchase agreement, the date of first registration with the California DMV is considered the date of purchase or lease. **If you applied before the first date of your Tesla vehicle registration, please contact us to cancel this early application. Applicants will need to re-apply if an application is submitted before this date.**

There are several different combinations of documents that are acceptable as a complete purchase agreement for Tesla. Please see combinations below and samples on pages 19-24. Documents must be final copies (executed and signed). Review or “pro-forma” copies are not accepted. Samples 1-3 and 6-7 must be signed and dated.

Please submit a complete, clear and legible scan/photo with all details visible and include all pages.

Acceptable Tesla document combinations:

- **Option 1:** One document from Column A
  - OR
- **Option 2:** All documents from Column B (electronically signed/time stamped)
  - OR
- **Option 3:** All documents from Column B (not signed; not time stamped) AND one signed document from Column C

<table>
<thead>
<tr>
<th>Column A</th>
<th>Column B</th>
<th>Column C</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sample 1 Retail Installment Contract</td>
<td>Sample 4 Motor Vehicle Purchase Agreement: Final Price Sheet</td>
<td>Sample 6 Delivery Declaration and Due Bill</td>
</tr>
<tr>
<td>Sample 2 Tesla Lease Agreement</td>
<td>Sample 5 Motor Vehicle Purchase Agreement: Vehicle Configuration Sheet</td>
<td>Sample 7 Motor Vehicle Purchase Agreement: Terms &amp; Conditions</td>
</tr>
<tr>
<td>Sample 3 Tesla Conditional Sale Contract and Security Agreement</td>
<td>OR</td>
<td></td>
</tr>
</tbody>
</table>

*Proof of Order Date:*

Proof of Order Date may be required in some circumstances.
CVRP Sample Supporting Documents

Sample 1 – Retail Installment Contract

This is a sample of a first page only; your agreement will be multiple pages. Please submit all pages.
Sample 2 – Lease Agreement

Note: This is a sample of a first page only; your agreement will be multiple pages. Please submit all pages.

Note: The agreement may be 3 or 5
### MOTOR VEHICLE PURCHASE AGREEMENT

**Final Price Sheet**

<table>
<thead>
<tr>
<th>DATE OF AGREEMENT:</th>
<th>06/28/2020</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BUYER’S AND CO-BUYER’S NAME AND ADDRESS:</strong></td>
<td>[Redacted]</td>
</tr>
</tbody>
</table>
| **SELLER’S NAME AND ADDRESS:** | Tesla Motors Inc.  
45500 Fremont Blvd.  
Fremont, CA 94538 |

#### DESCRIPTION OF PROPERTY

<table>
<thead>
<tr>
<th>New/Used</th>
<th>Year</th>
<th>Make</th>
<th>Model</th>
<th>Style</th>
<th>Vehicle Identification Number</th>
<th>Odometer</th>
</tr>
</thead>
<tbody>
<tr>
<td>New</td>
<td>2020</td>
<td>TESLA</td>
<td>Model 3</td>
<td>Sedan</td>
<td>[Redacted]</td>
<td>15</td>
</tr>
</tbody>
</table>

#### PURCHASE PRICE

1. **Total Vehicle Price**
   - Cash price of motor vehicle, options, accessories and fees.  
  (See attached Vehicle Configuration for itemization.)  
  $39,290.00  
  (A)  
  
- Other: N/A  
  $0.00  
  (B)  
  
- Other: N/A  
  $0.00  
  (C)  
  
Total Vehicle Price (A through C)  
$39,290.00  
(1)  

2. **Sales Tax Calculation**
   - Trade-in tax credit (if applicable)  
  $0.00  
  (A)  
  
- Taxable Fees (if applicable)  
  $0.00  
  (B)  
  
- Subtotal of Taxable Items  
  $39,290.00  
  (C)  
  
- Sales Tax  
  $3,044.96  
  (2D)  
  
- Other: N/A  
  $0.00  
  (2E)  
  
Total Cash Price (1 plus 2D and 2E)  
$42,334.96  
(2)  

3. **Amounts Paid to Government Agencies**
   - Registration/Transfer/Titling Fees  
  $261.00  
  (A)  
  
- License Fee (if applicable)  
  $226.00  
  (B)  
  
- Tire Fee (if applicable)  
  $7.00  
  (C)  
  
- Battery Fee (if applicable)  
  $0.00  
  (D)  
  
- Other Fee(s): N/A  
  $0.00  
  (E)  
  
- Other Fee(s): Electronic Filing Fee  
  $30.00  
  (F)  
  
Total Government Fees (A through F)  
$553.00  
(5)  

4. **Subtotal (2 plus 3)**  
$42,887.96  
(4)  

5. **Total Credits**
   - Deposit  
  $0.00  
  (A)  
  
- Financed Amount: Schools First Federal Credit Union  
  $36,000.00  
  (B)  
  
- EV Incentive (if applicable)  
  $0.00  
  (C)  
  
- Trade-in value applied to purchase (if applicable)  
  $0.00  
  (D)  
  
- Customer down payment  
  $6,887.96  
  (E)  
  
- Other Credits  
  $0.00  
  (F)  
  
Total Credits (A through F)  
$42,887.96  
(6)  

6. **Amount Due from Buyer (4 through 5)**  
$0.00  
(8)  

*Seller may retain or receive part of the amounts paid to others.*

**Auto Broker Fee:** This transaction is not subject to a fee received by an auto broker from Seller unless this box is checked:
☐ Yes  
☐ No  
☐ [Name of auto broker]  
[Redacted]  
[Redacted]
CVRP Sample Supporting Documents

Sample 4 – Motor Vehicle Purchase Agreement: Vehicle Configuration

Motor Vehicle Purchase Agreement
Vehicle Configuration

Customer Information

Serial: [Redacted]

Customer Information

Reservation: [Redacted]

Order Payment: $0.00

Accepted by Customer on: 08/05/2020

VIN: [Redacted]

Motor Vehicle Purchase Agreement, Vehicle Configuration
Tesla Inc. ©2019

VIN Required

Timestamp (date) as electronic signature required in “Accepted by Customer on” field

Price indicated does not include taxes and governmental fees, which will be calculated as your delivery date nears. You will be responsible for these additional taxes and fees.
CVRP Sample Supporting Documents

Sample 5 – Delivery Declaration and Due Bill

---

**Tesla**

**Delivery Declaration**

<table>
<thead>
<tr>
<th>VEHICLE DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year/Model</td>
</tr>
<tr>
<td>2018 / Model 3</td>
</tr>
</tbody>
</table>

**BY SIGNING BELOW, YOU AGREE THAT YOU HAVE TAKEN DELIVERY OF YOUR MODEL 3 ON OR BEFORE 3/15/19** AND THAT YOU AGREE WITH YOUR FINAL MOTOR VEHICLE PURCHASE AGREEMENT, WHICH HAS BEEN UPLOADED TO AND IS AVAILABLE IN YOUR MYTESLA ACCOUNT.

---

**All Signatures & Dates Required**

- **Name of Buyer or Buyer's Agent taking Delivery (please print):**
  - [Redacted]
- **Signed:**
  - [Redacted]
- **On behalf of:**
  - [Redacted]
- **[Buyer Name/s]**
- **Date:**
  - 3/15/19
- **Delivery Experience Specialist Signature:**
  - [Redacted]
Sample 6 – Tesla Terms & Conditions

Manufacturing Process:

- **Week 3:** We will submit your order to the Tesla factory for production one week after the Order Date. During this time period, you may cancel your order or make any changes to your order before receiving any commitments from Tesla manufacturing. During this time, you may cancel your order, and if you wish, return any deposits made to Tesla. After this time, you are committed to the final price of the vehicle. If you cancel your order, you will be refunded any non-refundable cancellation fees plus any deposit fees. Tesla will charge you a $2,500 fee for any changes made to your vehicle after this time. If you have any questions about the manufacturing process, please contact Tesla Customer Service.

Cancellation/Default:

Because your order is custom ordered, we know that you will be satisfied with the design and will not need to make any changes after the order is placed. If you have any questions about the manufacturing process, please contact Tesla Customer Service.

State Specific Provisions:

- **State Specific Provisions**

By accepting these terms and conditions, you agree to the following:

- Tesla is not responsible for any damage or loss incurred during transportation.
- You must provide Tesla with a valid and secure payment method when placing your order.
- You agree to the terms and conditions in the Tesla Terms of Service.
- You agree to comply with all applicable laws and regulations.
- You agree to indemnify and hold harmless Tesla from any claim or liability arising from your use of the vehicle.

Important Notes:

- If you have any questions about the terms and conditions, please contact Tesla Customer Service.
- If you have any questions about the vehicle, please contact Tesla Vehicle Owner Services.
- If you have any questions about the financing or payment, please contact Tesla Finance.
- If you have any questions about the delivery or warranty, please contact Tesla Delivery.

Tesla is committed to providing you with a high-quality vehicle that meets your needs and expectations. You can contact Tesla at any time to discuss any questions or concerns you may have.

**Signatures & Dates Required**

This agreement is subject to change at any time. If any changes are made, you will be notified in writing. You can contact Tesla at any time to discuss any questions or concerns you may have.

**Tesla Terms & Conditions**

- Tesla is committed to providing you with a high-quality vehicle that meets your needs and expectations. You can contact Tesla at any time to discuss any questions or concerns you may have.

**Tesla Customer Service**

- Tesla is committed to providing you with a high-quality vehicle that meets your needs and expectations. You can contact Tesla at any time to discuss any questions or concerns you may have.

**Tesla Delivery**

- Tesla is committed to providing you with a high-quality vehicle that meets your needs and expectations. You can contact Tesla at any time to discuss any questions or concerns you may have.

**Tesla Finance**

- Tesla is committed to providing you with a high-quality vehicle that meets your needs and expectations. You can contact Tesla at any time to discuss any questions or concerns you may have.
CVRP INCREASED REBATE HOUSEHOLD SUMMARY FORM
Please fill out, sign, date, and return this form to your CVRP rebate processing specialist.

1. Fill out lines A, B and C below regarding your current household size*. Enter “0” if N/A.

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Enter the number of household members age 18 or older (include rebate applicant)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B. Enter the number of household members age 17 or younger</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C. Enter total household size (add lines A and B)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*For CVRP, a household includes all family members or other unrelated persons, including the rebate applicant, who reside together and/or share common living expenses.

2. Enter the name and gross annual income for each household member age 18 or older currently living in your household. Note: All household members included in line 1A (above) must be listed with their corresponding gross annual income. If a household member has no income, please list “$0” in the ‘Gross Annual Income’ column.

<table>
<thead>
<tr>
<th>Household Member</th>
<th>Household Member Name</th>
<th>Gross Annual Income†</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - Applicant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Enter the Total Gross Annual Household Income:

†Gross annual income includes, but is not limited to the following: Wages, unemployment, workers' compensation, Social Security, Supplemental Security Income, public assistance, veterans' payments, survivor benefits, pension or retirement income, interest, dividends, rents, royalties, income from estates, trusts, educational assistance, alimony, child support, assistance from outside the household, and other miscellaneous sources.

3. Fill out, sign, and return a copy of IRS Form 4506-C for each person listed in the table above (this includes dependents).

4. Check mark the applicant certification fields below. Both fields must be certified and checked to be eligible for a rebate with the Clean Vehicle Rebate Project.

- I am not claimed as a dependent on someone else’s tax return.
- I certify under penalty of perjury that the information I am providing about my household size and gross annual household income is accurate.

Applicant Name: ___________________ Application Number††: ___________________

††Your application number is in your confirmation email and on your CVRP application form.

Applicant’s Full Residential Address:

________________________________________________________

Applicant Signature: ___________________ Date: ______________