CVRP Sample Supporting Documents

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CVRP Sample Supporting Documents

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How can I avoid common submission mistakes?

Submitting incomplete or incorrect supporting documents is the most common reason that CVRP applications are rejected. We are happy to help you resubmit corrected supporting documents, but rejected applications take longer to process, delay approval, and may even result in having your application cancelled. Use this checklist to help avoid the most common mistakes.

Application Form
  ✓ My application form is signed. I only need to submit the signature page; the first pages are for my records. (More information)

Purchase/Lease Agreement
  ✓ My purchase/lease agreement copy is complete from top to bottom, with no missing lines, sections, or pages. If I have a long purchase agreement, I’ve taken several scans and overlapped them so that some information is duplicated on each page. (More information)

Proof of Registration
  ✓ All information is visible on my registration. If I am submitting my temporary registration, I have unfolded it so that my name and address are visible. (More information)

California Driver’s License
  ✓ My driver’s license is not expired, I can read all information, and I can see my entire driver’s license. (More information)

All my supporting documents are:
  ✓ Complete – Portions of my document are not cut off or missing.
  ✓ Legible – I can read all information.
  ✓ Correct – I’ve viewed examples of correct supporting documents.
Signed Application Form

✓ The scan or photo of your signed application form must be complete and legible.
✓ Make sure the entire page of your application form is visible and that CVRP staff can read all details.

Sample:

[Image of an application form]

The terms and conditions pages (1-7) are for your records and do not need to be submitted:

[Image of a highlighted page]
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California Driver’s License

- The name on your driver’s license must match the name on the application form.
- The address on your driver’s license does not need to match the address on your application form.
- Your driver’s license must be current at the time of application (not expired).
- Please submit a complete, clear, and legible scan/photo of your driver’s license with all details visible.

Samples:

The back of your driver’s license does not need to be submitted:
CVRP Sample Supporting Documents

Proof of Income (if selected for income verification)

Standard Rebate Applicants:

✓ Standard rebate applicants selected* for income verification must submit IRS Form 4506-C, Request for Transcript of Tax Return, as proof of income.

Increased Rebate Applicants:

✓ Increased rebate applicants selected* for income verification must submit:
  o One completed Household Summary Form
  o A completed IRS Form 4506-C for every household member age 18 and older
✓ Additional documentation may be requested to provide complete details on income and household size.

Important:

✓ It is not necessary to submit proof of income unless you have been selected for income verification.
✓ Samples of IRS Form 4506-C and the Household Summary Form are on the following pages.

*How do I know if I've been selected for income verification?

Applications are usually selected for income verification when you apply. If you’ve been selected, you will see a place to upload Proof of Income on your My Application page after you complete your online application:

Applications may also be selected for income verification later in our review process. If you are selected at a later time, we will send you an email with directions.
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Sample – IRS Form 4506-C

- Note: Only some applicants need to submit this form. Please see details on page 5.
- CVRP has the prefilled version of this form located at cleanvehiclerebate.org/4506c.
- All highlighted portions must be filled out.
- Please submit a complete, clear, and legible scan/photo with all details visible.

### Form 4506-C

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1a</td>
<td>Name shown on tax return (if a joint return enter the name shown on 1040)</td>
</tr>
<tr>
<td>2a</td>
<td>Spouse's name shown on tax return</td>
</tr>
<tr>
<td>3a</td>
<td>Current name, address (including apt., room, or suite no.), city, state, and ZIP code</td>
</tr>
<tr>
<td>5a</td>
<td>Center for Sustainable Energy; 3980 Sherman Street Suite 170, San Diego, CA 92110/(866) 984-2532/0000003607</td>
</tr>
<tr>
<td>10a</td>
<td>Customer file number (if applicable)</td>
</tr>
<tr>
<td>50a</td>
<td>Customer file number (if applicable)</td>
</tr>
<tr>
<td>6a</td>
<td>Return Transcript, which includes most of the information on a tax return filed with the IRS; A tax return transcript does not reflect changes made to the account after the return is processed. Transcripts are unavailable for the following returns: Form 1040 series, Form 1099-DIV, Form 1120, Form 1120-A, Form 1120-H, Form 1120-L, and Form 1120-S. Return transcripts are available for the current year and returns processed during the prior 3 processing years.</td>
</tr>
<tr>
<td>6b</td>
<td>Account Transcript assessments, and estimated tax payments</td>
</tr>
<tr>
<td>6c</td>
<td>Record of Account Available for current year and returns processed during the prior 3 processing years.</td>
</tr>
<tr>
<td>7a</td>
<td>W-2 information returns. Data for W-2s filed in 2016, 2017, and 2018 is available until 2022, if needed. W-2 information for 2019 and 2020 is available until 2023, if needed. If you need W-2 information for retirement purposes, you should contact the Social Security Administration at 1-800-772-1213.</td>
</tr>
<tr>
<td>8a</td>
<td>Year or period requested: Enter the ending date of the tax year or period using the mm/dd/yyyy format</td>
</tr>
</tbody>
</table>

**Signatory attest**

- Signature of taxpayer(s): I declare that (a) if I am the taxpayer whose name is shown on line 1a or 2a, or (b) if a person authorized to obtain the tax information requested is the person who is not the taxpayer, I have the authority to execute Form 4506-C on behalf of the taxpayer. Note: This form must be received by IRS within 120 days of the signature date.
- Please review the instruction and fill out all applicable sections.
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Sample – Household Summary Form

- Note: Only some applicants need to submit this form. Please see details on page 5.
- Please fill out all sections.
- Please submit a clear and legible scan/photo with all details visible.

<table>
<thead>
<tr>
<th>Household Member</th>
<th>Household Member Name</th>
<th>Gross Annual Income*</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - Applicant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Enter the Total Gross Annual Household Income:

*Gross annual income includes, but is not limited to the following: Wages, unemployment, workers' compensation, Social Security, Supplemental Security Income, public assistance, veterans' payments, survivor benefits, pension or retirement income, interest, dividends, rents, royalties, income from estates, trusts, educational assistance, alimony, child support, assistance from outside the household, and other miscellaneous sources.

3. Fill out, sign, and return a copy of IRS Form 4568-C for each person listed in the table above (this includes dependents).

4. Check mark the applicant, check to be eligible for a rebate project.
   - I am not claimed as a dependent on someone else’s tax return.
   - I certify under penalty of perjury that the information I am providing about my household size and gross annual household income is accurate.

Applicant Name: __________________ Application Number*: __________________

*Your application number is in your confirmation email and on your CVRP application form.

Applicant’s Full Residential Address:

Applicant Signature: __________________ Date: ____________

Page 1 of 1
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Proof of California Business

✔ We can accept a copy of the formation document filed with the California Secretary of State (Articles of Incorporation, Articles of Organization, Statement of Information, etc.), California business license, or California business tax paid certificate as proof of California business.

✔ Please submit a complete, clear and legible scan/photo of your document with all details visible.

Samples:
CVRP Sample Supporting Documents

Proof of Registration

✓ Satisfactory proof of vehicle registration includes temporary or permanent registration.
✓ Your registration must be current at the time of application (not expired).
✓ Please submit a complete, clear and legible scan/photo of your proof of registration with all sections visible.

Please see samples of acceptable registrations on the following pages.

Note: Vehicle/Vessel Transfer Form and DMV File Copy are not an acceptable proof of registration. Samples of unacceptable registrations are on pages 15-16.
## Sample 1 – Application for Registration of New Vehicle (REG 397)

**APPLICATION FOR REGISTRATION OF NEW VEHICLE**

<table>
<thead>
<tr>
<th>Field</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Make</td>
<td>Tesla</td>
</tr>
<tr>
<td>Model</td>
<td>2018 3</td>
</tr>
<tr>
<td>Body Type</td>
<td>Electric</td>
</tr>
<tr>
<td>Number of Axles</td>
<td>2</td>
</tr>
<tr>
<td>Unloaded Weight</td>
<td></td>
</tr>
<tr>
<td>Length in Inches</td>
<td></td>
</tr>
<tr>
<td>Width in Inches</td>
<td></td>
</tr>
<tr>
<td>Owner’s Address</td>
<td>REDWOOD CITY, CA</td>
</tr>
<tr>
<td>City</td>
<td></td>
</tr>
<tr>
<td>State</td>
<td></td>
</tr>
<tr>
<td>ZIP Code</td>
<td></td>
</tr>
<tr>
<td>First Name</td>
<td></td>
</tr>
<tr>
<td>Last Name</td>
<td></td>
</tr>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>City</td>
<td>SACRAMENTO, CA</td>
</tr>
<tr>
<td>State</td>
<td></td>
</tr>
<tr>
<td>ZIP Code</td>
<td>95817</td>
</tr>
<tr>
<td>Electron. Lic Holder’s Name</td>
<td></td>
</tr>
<tr>
<td>Driver’s License Card No.</td>
<td></td>
</tr>
<tr>
<td>Driver’s License State</td>
<td></td>
</tr>
<tr>
<td>Driver’s License Date</td>
<td></td>
</tr>
<tr>
<td>Driver’s License Expiration</td>
<td></td>
</tr>
<tr>
<td>Date of Acquisition</td>
<td>03/13/2019</td>
</tr>
<tr>
<td>Cost</td>
<td>$60,150.00</td>
</tr>
</tbody>
</table>

**ODOMETER DISCLOSURE STATEMENT**

Federally, state law requires you to state the mileage upon transfer of ownership. Failure to comply or making a false statement may result in fines and/or imprisonment.

The odometer reading is **0 0 0 0 7 2 1** (no tenths) miles, and to the best of my knowledge reflects the ACTUAL mileage unless one of the following statements is checked.

- DMV copy -

**NEW VEHICLE DEALER NOTICE TEMPORARY IDENTIFICATION**

- **Make:** Tesla
- **Body Type:** Electric
- **Dealer’s Number:** 68106
- **Salesperson’s Number:** 8835773
- **Temp. License Plate Number:** 4D

**NOTE:** Upon transfer or sale, dealer must enter odometer reading here. IMPORTANT: Enter both dealer’s and salesperson’s numbers. This is a notice of purchase of vehicle. Do not use as an application for registration of title.

**REG 397 (REV. 4/19)**
Sample 2 – New Vehicle Dealer Notice (Temporary Registration)

This registration is usually found in your windshield. Please be sure to unfold the registration so we can see all parts in your scan.
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Sample 3 – Permanent Registration (Registration Card)

Sample 4 – Permanent Registration (Registration Card)
EVIDENCE OF LIABILITY INSURANCE FROM YOUR INSURANCE COMPANY MUST BE PROVIDED TO THE DEPARTMENT WITH THE PAYMENT OF RENEWAL FEES. EVIDENCE OF LIABILITY INSURANCE IS NOT REQUIRED WITH REGISTRATION RENEWAL OF OFF-HIGHWAY VEHICLES, TRAILERS, VESSELS, OR IF YOU FILE A PNO ON THE VEHICLE.

WHEN WRITING TO DMV, ALWAYS GIVE YOUR FULL NAME, PRESENT ADDRESS, AND THE VEHICLE MAKE, LICENSE, AND IDENTIFICATION NUMBERS.

*************** DO NOT DETACH - REGISTERED OWNER INFORMATION **************

REGISTRATION CARD VALID FROM: 02/29/2020 TO: 03/02/2021

<table>
<thead>
<tr>
<th>MAKE</th>
<th>YR MODEL</th>
<th>VIN 12 DIGS</th>
<th>VEF CLASS</th>
<th>TYPE VEH</th>
<th>TYPE LIC</th>
<th>LICENSE NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>KIA</td>
<td>2019</td>
<td>2020</td>
<td>KF</td>
<td>140</td>
<td>11</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>UT</th>
<th>TYPE VEHICLE USE</th>
<th>PVC</th>
</tr>
</thead>
<tbody>
<tr>
<td>E</td>
<td>AUTOMOBILE</td>
<td>4</td>
</tr>
<tr>
<td>BC</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>REGISTRED OWNER</th>
</tr>
</thead>
<tbody>
<tr>
<td>EL SOBRANTE</td>
</tr>
<tr>
<td>CA</td>
</tr>
<tr>
<td>94803</td>
</tr>
</tbody>
</table>

| REDWOOD CU     |
|                |
| PO BX 6104     |

| SANTA ROSA     |
|                |
| CA             |
| 95406          |

AMOUNT DUE: $496.00
CASH: $496.00
CHECK: 496.00
CRDT: 895
Sample 6 – Permanent Registration (Registration Card)

AUTOMOBILE REGISTRATION CARD
VALID FROM
06/02/2015 TO 06/02/2016

LICENSE NUMBER

YEAR MODEL MAKE
2014 BMW

Vehicle Identification Number

Body Type Type Veh Type Lic
4DR 12 11
MP 6

Year First Sold VLF Class Date Issued Age Year
2014 PB 10/10/2015

County Code Fees Paid
30 NO FEE

MO Clearance # PC
WX A47151002 Z10089Z0100000 M

IMPORTANT: This card or facsimile copy shall be kept in the vehicle for which it is issued. This requirement does not apply when the vehicle is left unattended. It need not be displayed, however, it must be presented to any peace officer upon demand.

1. You should already have a current year sticker on your vehicle. However, if you have not received your sticker within 30 days of paying your renewal fees, please contact DMV at 1-800-777-0133.

IMPORTANT: California law requires that every driver or owner of a vehicle shall maintain liability insurance or another form of financial responsibility at all times. Written evidence of liability insurance must be carried in each vehicle and presented upon request to a peace officer or if you are involved in an automobile accident.

2. If you do not receive a renewal notice, contact DMV. You must do this on or before the vehicle expiration date or penalties will be due in accordance with Vehicle Code Sections 9552-9554. If you are cited for not registering your vehicle, the court may impose a fine.

3. When writing to DMV, always give your full name, present address, vehicle make, license plate and vehicle identification numbers.

4. Immediately notify DMV by mail or in person on the proper forms when:
   - You change your address.
   - You sell your vehicle.
   - You are involved in an accident (whether or not it was your fault) when the damage is over $750, any bodily injury or death.

For more information, visit our website at www.dmv.ca.gov or call 1-800-777-0133.
**CVRP Sample Supporting Documents**

**Not Acceptable – Vehicle/Vessel Transfer and Reassignment Form**

![Vehicle/Vessel Transfer and Reassignment Form]

---

**SECTION 1 — VEHICLE/VESSEL DESCRIPTION**

<table>
<thead>
<tr>
<th>IDENTIFICATION NUMBER</th>
<th>YEAR MODEL</th>
<th>MAKE</th>
<th>LICENSE PLATE/NO.</th>
<th>MOTORCYCLE ENGINE NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2020</td>
<td>TESLA</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SECTION 2 — BILL OF SALE**

<table>
<thead>
<tr>
<th>BILL OF SALE</th>
<th>TESLA MOTORS, INC</th>
<th>PRINT SELLER’S NAME(S)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| We_          |                      |                          |
| sell, transfer, and deliver the above vehicle/vessel |                         |

<table>
<thead>
<tr>
<th>On_</th>
<th>01 5</th>
<th>for the amount of $3,290.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>MD</td>
<td>DAY</td>
<td>YEAR</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>If this was a gift, indicate relationship: (e.g., parents, spouse, friend, etc.)</th>
<th>(GIFT VALUE)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

**SECTION 3 — ODOMETER DISCLOSURE STATEMENT (Void if Mileage is Altered or Erased)**

Federal and State Law requires that you state the mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

**SECTION 4 — BUYER AND SELLER (MUST be signed and sign this section.)**

**SECTION 5 — POWER OF ATTORNEY**

<table>
<thead>
<tr>
<th>[ ] The odometer now reads</th>
<th>0 0 1 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>(No 10, 100, 1,000, 10,000, 100,000, or 1,000,000)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>[ ] Odometer reading is NOT the actual mileage and does not indicate commitment of the odometer mechanical limits</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] Explain odometer discrepancy:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>[ ] I certify (or declare), under penalty of perjury under the laws of the State of California that the foregoing is true and correct.</th>
</tr>
</thead>
</table>

**Seller’s Section**

<table>
<thead>
<tr>
<th>PRINT SELLER’S NAME</th>
<th>TESLA MOTORS, INC</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ]</td>
<td></td>
<td>[X]</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PRINT SELLER’S NAME</th>
<th>TESLA MOTORS, INC</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ]</td>
<td></td>
<td>[X]</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PRINT SELLER’S NAME</th>
<th>TESLA MOTORS, INC</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ]</td>
<td></td>
<td>[X]</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PRINT SELLER’S NAME</th>
<th>TESLA MOTORS, INC</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ]</td>
<td></td>
<td>[X]</td>
</tr>
</tbody>
</table>

**Power of Attorney**

<table>
<thead>
<tr>
<th>[ ] The undersigned, in fact, to complete all necessary documents, as needed, to transfer ownership as required by law.</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] SIGNATURE REQUIRED BY PERSON APPOINTING POWER OF ATTORNEY</td>
</tr>
<tr>
<td>[ ] SIGNATURE REQUIRED BY PERSON APPOINTING POWER OF ATTORNEY</td>
</tr>
</tbody>
</table>

---

**Not Acceptable**
CVRP Sample Supporting Documents

Not Acceptable – DMV File Copy
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Complete Vehicle Purchase/Lease Agreement

- Please submit a complete, clear and legible scan/photo with all details visible.
- The copy of your purchase/lease agreement must be a final copy (executed and signed). Review or pro-forma copies are not accepted.
- Purchase/lease agreements look different depending on the dealership and the automaker.
- The paper size of your purchase/lease agreement may be longer than a normal sheet of paper. Please scan your purchase/lease agreement so that no sections are cut off.*
- Please include all pages of your purchase/lease agreement.

*Long Purchase/Lease Agreement?

If you have a long purchase/lease agreement, you will need to take several scans and combine the separate scans into one file.

We recommend overlapping your scans so that some information is duplicated on each page:
Tesla: Complete Vehicle Purchase Agreement

Important:

For Tesla vehicles and other vehicles ordered without a standard lease/purchase agreement, the date of first registration with the California DMV is considered the date of purchase or lease. If you applied before the first date of your Tesla vehicle registration, please contact us to cancel this early application. Applicants will need to re-apply if an application is submitted before this date.

There are several different combinations of documents that are acceptable as a complete purchase agreement for Tesla. Please see combinations below and samples on pages 19-24. Documents must be final copies (executed and signed). Review or “pro-forma” copies are not accepted. Samples 1-3 and 6-7 must be signed and dated.

Please submit a complete, clear and legible scan/photo with all details visible and include all pages.

Acceptable Tesla document combinations:

✓ **Option 1:** One document from Column A

or

✓ **Option 2:** All documents from Column B (electronically signed/time stamped)

or

✓ **Option 3:** All documents from Column B (not signed; not time stamped) AND one signed document from Column C

<table>
<thead>
<tr>
<th>Column A</th>
<th>Column B</th>
<th>Column C</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sample 1 Retail Installment Contract</td>
<td></td>
<td>Sample 6 Delivery Declaration and Due Bill</td>
</tr>
<tr>
<td>Sample 2 Tesla Lease Agreement</td>
<td>OR</td>
<td>Sample 7 Motor Vehicle Purchase Agreement: Terms &amp; Conditions</td>
</tr>
<tr>
<td>Sample 3 Tesla Conditional Sale Contract and Security Agreement</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Proof of Order Date:*

Proof of Order Date may be required in some circumstances.
Note: This is a sample of a first page only; your agreement will be multiple pages. Please submit all pages.
Sample 2 – Lease Agreement

Note: This is a sample of a first page only; your agreement will be multiple pages. Please submit all pages.

Note: The agreement may be 3 or 5
## MOTOR VEHICLE PURCHASE AGREEMENT

### Final Price Sheet

<table>
<thead>
<tr>
<th>Date of Agreement:</th>
<th>06/26/2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buyer's and Co-Buyer's Name and Address:</td>
<td></td>
</tr>
<tr>
<td>Seller's Name and Address:</td>
<td>Tesla Motors Inc. 45500 Fremont Blvd. Fremont, CA 94538</td>
</tr>
</tbody>
</table>

### Description of Property

<table>
<thead>
<tr>
<th>New/Used</th>
<th>Year</th>
<th>Make</th>
<th>Model</th>
<th>Style</th>
<th>Vehicle Identification Number</th>
<th>Mileage</th>
</tr>
</thead>
<tbody>
<tr>
<td>New</td>
<td>2020</td>
<td>TESLA</td>
<td>Model 3</td>
<td>Sedan</td>
<td></td>
<td>15</td>
</tr>
</tbody>
</table>

### Purchase Price

1. Total Vehicle Price
   - A. Cash price of motor vehicle, options, accessories and fees.
     - (See attached Vehicle Configuration for itemization.) $39,290.00 (A)
   - B. Other: N/A $0.00 (B)
   - C. Other: N/A $0.00 (C)
   - Total Vehicle Price (A through C) $39,290.00 (1)

2. Sales Tax Calculation
   - A. Trade-in tax credit (if applicable) $0.00 (A)
   - B. Taxable Fees (if applicable) $0.00 (B)
   - C. Subtotal of Taxable Items $39,290.00 (C)
   - D. Sales Tax $3,044.96 (2D)
   - E. Other: N/A $0.00 (2E)
   - Total Cash Price (1 plus 2D and 2E) $42,334.96 (2)

3. Amounts Paid to Government Agencies*
   - A. Registration/Transfer/Titling Fees $261.00 (A)
   - B. License Fee (if applicable) $256.00 (B)
   - C. Tire Fee (if applicable) $7.00 (C)
   - D. Battery Fee (if applicable) $0.00 (D)
   - E. Other Fee(s): N/A $0.00 (E)
   - F. Other Fee(s): Electronic Filing Fee $30.00 (F)
   - Total Government Fees (A through F) $553.00 (5)

4. Subtotal (2 plus 3) $42,887.96 (4)

5. Total Credits
   - A. Deposit $0.00 (A)
   - B. Financed Amount: Schools First Federal Credit Union $36,000.00 (B)
   - C. EV Incentive (if applicable) $0.00 (C)
   - D. Trade in value applied to purchase (if applicable) $0.00 (D)
   - E. Customer downpayment $6,887.96 (E)
   - F. Other Credits $0.00 (F)
   - Total Credits (A through F) $42,887.96 (6)

6. Amount Due from Buyer (4 through 5) $0.00 (6)

*Seller may retain or receive part of the amounts paid to others.

Auto Broker Fee: This transaction is not subject to a fee received by an auto broker from Seller unless this box is checked.

☐ # checked, name of auto broker receiving fee: [ ]
CVRP Sample Supporting Documents

Sample 4 – Motor Vehicle Purchase Agreement: Vehicle Configuration

Motor Vehicle Purchase Agreement
Vehicle Configuration

Customer Information

VIN

Reservation

Order Payment $0.00

Accepted by Customer on 06/05/2020

Odometer 15

Price indicated does not include taxes and governmental fees, which will be calculated as your delivery date nears. You will be responsible for these additional taxes and fees.

Subtotal $37,990.00

Destination Fee $1,125.00

Documentation Fee $75.00

Order Fee $100.00

Transportation Fee (if applicable) $0.00

Order Modification Fee (if applicable) $0.00

Total $39,290.00

VIN Required

Timestamp (date) as electronic signature required in “Accepted by Customer on” field
CVRP Sample Supporting Documents

Sample 5 – Delivery Declaration and Due Bill

DELIVERY DECLARATION

BY SIGNING BELOW, YOU AGREE THAT YOU HAVE TAKEN DELIVERY OF YOUR MODEL 3 ON OR BEFORE 3/13/19 AND THAT YOU AGREE WITH YOUR FINAL MOTOR VEHICLE PURCHASE AGREEMENT, WHICH HAS BEEN UPLOADED TO AND IS AVAILABLE IN YOUR MYTESLA ACCOUNT.

All Signatures & Dates Required

Name of Buyer or Buyer’s Agent taking Delivery (please print):

Signed: 

On behalf of: [Buyer Name/s]

Date: 3/13/19

Delivery Experience Specialist Signature: 

[Signature]

[Signature]